



## Riphah International University Lahore Campus

10<sup>th</sup> October 2018

Dear Student

### **Subject: Registration for 2<sup>nd</sup> Convocation 2018**

You will be glad to know that **2nd Convocation of Riphah Lahore Campus** has been scheduled to be held on Sunday 23<sup>rd</sup> **December 2018** at **Riphah International University Raiwind Campus** at 12 KM Raiwind Road, Lahore. This is your event, kindly confirm your availability and return the attached Performa duly filled in and signed to **Student Services Department 28 M Quaid e Azam Industrial Estate Near Hamdard Chowk Lahore**

Failure to respond to this letter shall be deemed as your unavailability to join the convocation and your degree shall be conferred in absentia.

You are requested to ensure that all dues, including Degree/ Transcript charges are cleared.

**A full dress rehearsal will be held at the Raiwind campus Lahore on 22 December 2018 at 8:00 am sharp, for which participation of the graduating student is mandatory.**

If you fail to attend the rehearsal you will not be allowed to attend the Convocation.

Please note that only two guests to be nominated by you shall be issued a formal invitation card to accompany you on the convocation day.

**No claims on any sort including TA/DA will be admissible.**

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Uneeb Ishtiaq

Head Student Services