



## Undertaking

**2<sup>nd</sup> Convocation – Sunday, December 23, 2018  
Raiwind Campus, Lahore**

### **Guidelines/Instructions for Rehearsals and Convocation**

1. Rehearsal will be held on Saturday, December 23<sup>rd</sup> 2018 at Riphah Raiwind Campus Lahore.
2. Graduating students are required to reach the Raiwind Campus at 8:00 am (sharp) for both the rehearsal and the convocation day.
3. No pick and drop, and TA/DA will be the liability of the University.
4. Your presence in the scheduled rehearsals is compulsory for attending the convocation. No excuse in this regard shall be admissible.
5. Bring your Computerized National Identity Card (CNIC) and Entry Pass for participating in the rehearsal as well as convocation.
6. Dress for the rehearsal and convocation will be the lounge-suite with dress shoes. Hair, clothing or other fads which are representative of non-Islamic and non-national values, subculture, lifestyles, or which draw undue attention of others shall not be permitted. Any violation of the dress code shall run the risk of not being admitted for both the days.
7. Casual dresses—i.e., jeans, joggers, and t-shirts shall not be allowed on both the days.
8. Each female candidate must wear scarf. Dobatta, shawl, etc. shall not be allowed on both the days.
9. Pin-drop silence shall be core code of conduct of both the days. Any noise, chatting, clapping, music, shall not be allowed during the course of full-dress rehearsal and convocation. However, at the time of award of medals only moderate-clapping may be allowed.
10. Gowns will be provided by a private vendor on the rehearsal day at 8:00 am (sharp) on rental basis. Each graduating student shall deposit security **Rs. 2500/-** with the vendor. The rent of gown shall be **Rs. 500**. Each student will be responsible to collect and return his/her gown at the specific counter arranged in the venue. The security amount shall be refunded on returning the gown to the vendor in venue.
11. Please advise your guests to bring their original CNIC. No guest will be allowed to enter the venue without showing his/her original CNIC Card and the Invitation card.
12. Listen carefully and follow all the instructions during the course of rehearsal and convocation.
13. You and your guests shall be seated in the as per seating scheduled given to you on the rehearsal day.
14. Degree insignia will be awarded to each candidate in the announced sequence.
15. Cell phones, electronic diaries, handbags, and cameras are NOT allowed.
16. Eatables shall not be allowed during the course of rehearsal and convocation.
17. Serious disciplinary action shall be taken against any violation of the code of conduct and ethics.

I hereby undertake that I have read the above guidelines/instructions and I will abide by all the guidelines/instructions in true spirit. In case of any violation, University shall have all the rights for appropriate disciplinary action against me.

Name: \_\_\_\_\_ Fathers Name: \_\_\_\_\_ CMS No: \_\_\_\_\_

CNIC: \_\_\_\_\_ Program: \_\_\_\_\_

\_\_\_\_\_  
Signature